



Council Chambers at City Hall
401 S. Johnstone Avenue
Bartlesville, OK 74003

**MINUTES OF SPECIAL MEETING
OF THE
BARTLESVILLE CITY COUNCIL**

**Monday, April 15, 2024
Immediately following the
Bartlesville Municipal Authority
Special Meeting
beginning at 5:30 p.m.**

**Mayor Dale Copeland
918-338-4282**

MINUTES

(The Notice of Meeting was posted December 15, 2023 and the Agenda was posted on April 11, 2024 at 5:30 p.m.)

City Council present were Mayor Dale Copeland, Vice Mayor Jim Curd, Jr., Councilmembers Trevor Dorsey, and Loren Roszel.

City staff present were Mike Bailey, City Manager; Jess Kane, City Attorney; Jason Muninger, CFO/City Clerk; Tracy Roles, Assistant City Manager; Terry Lauritsen, Director of Water Utilities; Micah Siemers, Director of Engineering; Shellie McGill, Director of the Library and Museum; Kelli Williams, Chief Communications Officer; Larry Curtis, Director of Community Development; Kelsey Walker, Communications and Marketing Manager; Police Chief Kevin Ickleberry; Deputy Police Chief Troy Newell; Fire Battalion Chief David Taylor; Captain Andrew Ward, Security; and Elaine Banes, Executive Assistant.

- 1. The business meeting of the Bartlesville City Council was called to order by Mayor Copeland immediately following the BMA Meeting at 5:42 p.m.**
- 2. Roll call was conducted and a quorum established.**
- 3. Citizens to be heard.**

Ed Sheets stated his appreciation of Ms. Roane and the good job she did representing Ward 4. He added that he hoped the Council would appoint a new Ward 4 representative that continued to work for good of the residents of that Ward.

4. Consent Docket

a. Approval of Agreements, Contracts and Submission of Grant Application

- i. Contract between the City of Bartlesville/Bartlesville Public Library and Jumpin Jiminy, Inc. for the use of two inflatable interactive games for the City's 2024 Block Party.
- ii. Grant application to partner with Grand Mental Health on the Opioid Abatement Grant to further the Crisis Intervention Response Team and the Parks and Pathfinder Program.
- iii. Agreement between the City of Bartlesville and PioneerDream Inc. for the development and production of three recruitment videos.

Mayor Copeland read the consent docket in its entirety.

Vice Mayor Curd moved to approve the consent docket, seconded by Mr. Roszel.

Voting Aye: Vice Mayor Curd, Mr. Roszel, Mr. Dorsey, Mayor Copeland
Voting Nay: None
Motion: Passed

5. Discuss and take possible action to approve a Resolution of the City Council of the City of Bartlesville adopting the Planning and Environmental Information Document for the proposed Chickasaw Wastewater Treatment Plant Expansion Project. Presented by Terry Lauritsen, P.E., Director of Water Utilities.

Mr. Lauritsen reported that this item aligns with the Bartlesville Municipal Authority resolution both of which are required for submission to the Oklahoma Water Resources Board to complete the City's application for financing.

Vice Mayor Curd moved to approve the Resolution as presented seconded by Mr. Dorsey.

Voting Aye: Mr. Roszel, Mr. Dorsey, Vice Mayor Curd, Mayor Copeland
Voting Nay: None
Motion: Passed

6. Discuss and take possible action to determine the process by which a candidate for Ward 4 shall be chosen. Presented by Mayor Copeland.

Mayor Copeland reported that with the passing of Ms. Roane, the Ward 4 City Council seat will need to be filled. He stated that the Charter Article 2, Section 6 which requires the City Council to appoint a replacement who will sit until the next general election, and provides additional information as well. He added that in previous instances where a Council seat needs to be filled, a period of time was provided to those interested to submit a letter of interest and/or a resume to the City Manager. Once all received, interviews will be set up in sets of two with the City Council. He suggested that letters of interest be received starting tomorrow, April 16, 2024 through close of business May 3, 2024. interviews conducted through May, and a decision of appointment made at the June 3 regular City Council meeting. A brief discussion was held as to the success this process has been in the past.

Mr. Dorsey moved to approve the process as set out by the Mayor, seconded by Vice Mayor Curd.

Voting Aye: Mr. Dorsey, Vice Mayor Curd, Mr. Roszel, Mayor Copeland
Voting Nay: None
Motion: Passed

7. City Manager and Staff Reports.

Mr. Bailey expressed his sentiments upon the passing of Ms. Roane.

He also congratulated Mr. Roles on his new job at the City of Ada, Oklahoma, and to Ms. Sanders on her promotion to fill Mr. Roles vacated Assistant City Manager position.

8. City Council Comments and Inquiries.

Mr. Roszel stated how it had been his pleasure to serve with Ms. Roane. He placed a bouquet of flowers in her empty City Council seat in her honor.

Mr. Roszel also offered his congratulations to Mr. Roles and Ms. Sanders. He thanked Mr. Roles for his work as Police Chief, as well as what he had accomplished as Assistant City Manager. In addition, he congratulated Ms. McGill on her upcoming retirement from Director of the Library and History Museum, thanking her for her commitment and work during her years at the City.

9. There being no further business to address, Mayor Copeland adjourned the meeting at 6:07 p.m.


Jason Muninger, CFO/City Clerk


Dale W. Copeland, Mayor

