

**Bartlesville Convention & Visitors Bureau  
dba Visit Bartlesville  
300 SE Adams Blvd.  
Bartlesville, OK 74003  
June 18, 2024**

**12:00 noon**

**Bartlesville Community Center**

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**AGENDA**

**2023-2024**

**Board of Directors**

**Chairman**

Donna Keffer

**Vice Chair**

Lacy Hamilton

**Secretary/Treasurer**

Mark Gailey

**Board of Directors**

Leslie Jerden

Michael Colaw

Courtney Manning

Kyle Ppool

Angie Terronez

Dennis Halpin

**Ex-Officio Members**

Maria Swindell Gus

Trevor Dorsey City Council

Loren Roszel City Council

**Call to Order**

**Minutes**

- Approval of Minutes from May 2024 business Meeting

**Financials**

- Accept Monthly Financials for April 2024

**Reports**

- Executive Director's Report
- Committee Reports

**Business**

- Discuss and take possible action to approve audit for FY 2022-2023.
- Discuss and take possible action for a grant request from Bartlesville Roundup-Club for the 43<sup>rd</sup> Annual Green Country Rodeo.
- Discuss and take possible action for a grant request from Kiwanis Club of Bartlesville for the July 4<sup>th</sup> Freedom Fest.
- Discuss and take possible action for a grant request from the National Multiple Sclerosis Society for Bike MS.
- Discuss and take action on Election of Officers: President, Vice President and Secretary/Treasurer.
- Discuss and take action to move into executive session pursuant to 25 O.S Sec. 307(B) (1).
- Discuss and take possible action to approve a compensation bonus for the Executive Director pending requested backup.

**Public Comment**

**Adjourn**

Received and filed in the Office of the City Clerk on Friday, June 14, 2024 @ 9:40 a.m and posted same day by 10:00 a.m.

Jason Muninger  
CFO/City Clerk

/s/Karen Tanner  
Deputy City Clerk

Open Meeting Act Compliance (25 O.S. Sec. 301 *et seq.*) All discussion items are subject to possible action by the Bartlesville Convention and Visitor's Bureau Board of Directors. Official action can only be taken on items which appear on the agenda. The Bartlesville Convention and Visitor's Bureau Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Bartlesville Convention and Visitor's Bureau Board of Directors may refer the matter to the City Manager, Staff, or City Attorney, or back to a committee or other recommending body. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The Bartlesville Convention and Visitor's Bureau Board of Directors may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.