

Special Business Meeting
Bartlesville Convention & Visitors Bureau
dba Visit Bartlesville
300 SE Adams Blvd.
Bartlesville, OK 74003
September 24, 2024

12:00 noon

Bartlesville Community Center

AGENDA

2024-2025

Board of Directors

Chairman

Michael Colaw

Vice Chair

Kyle Ppool

Secretary/Treasurer

Mark Gailey

Board of Directors

Donna Keffer

Leslie Jerden

Courtney Manning

Angie Terronez

Dennis Halpin

Ex-Officio Members

Maria Swindell Gus

Trevor Dorsey City Council

Loren Roszel City Council

Call to Order

Minutes

- Approval of Minutes from August 2024 business Meeting

Financials

- Accept Monthly Financials for July 2024

Reports

- Executive Director's Report
- Committee Reports

Business

- Discuss and take possible action to appoint a new board member Board to fill the unexpired term of resigned board member Lacy Hamilton. This appointment will end June 30, 2025, after that time the new board member can be re-elected to his/her 1st individual term.
- Discuss and take possible action to approve recommendation of the Grants Committee to award a grant in the amount of \$1,500 to Bartlesville Pickleball Club for the 2024 Bartlesville Pickleball Fall Classic Tournament.
- Discuss and take possible action to approve the Executive Directors Incentive Compensation Plan.

Public Comment

Adjourn

The Notice of Special Meeting and Agenda was received by the City Clerk, 401 S. Johnstone Ave., Bartlesville, Oklahoma at 2:18 p.m. on Thursday, September 19, 2024 and posted at same day at 5:30 p.m.

Jason Muninger

Jason Muninger, CFO/City Clerk

/s/ Elaine Banes

by Deputy Clerk

Open Meeting Act Compliance (25 O.S. Sec. 301 *et seq.*) All discussion items are subject to possible action by the Bartlesville Convention and Visitor's Bureau Board of Directors. Official action can only be taken on items which appear on the agenda. The Bartlesville Convention and Visitor's Bureau Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Bartlesville Convention and Visitor's Bureau Board of Directors may refer the matter to the City Manager, Staff, or City Attorney, or back to a committee or other recommending body. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The Bartlesville Convention and Visitor's Bureau Board of Directors may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.