



City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

## REGULAR MEETING OF THE BARTLESVILLE CITY COUNCIL

Monday, November 4, 2024  
5:30 p.m.

Mayor Dale Copeland  
918-338-4282

### AGENDA

1. Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.
2. Roll call and establishment of a quorum.
3. The Invocation will be provided by Dr. Bill Shupe, Pastor of Redeemer Lutheran Church.
4. Citizens to be heard.
5. **City Council Announcements and Proclamations.**
  - Veterans and Military Families Month-November 2024
  - Homeless Awareness Month – November 2024
  - Community Foundation Week – November 12-18, 2024
  - Small Business Saturday – November 30, 2024
  - Lung Cancer Awareness Month – November 2024
6. **Authorities, Boards, Commissions and Committee Openings**
  - One opening on the Ambulance Commission
  - One opening on the Bartlesville Library Board
  - One opening on the Bartlesville Museum Trust Authority
  - One opening on the Bartlesville Water Resources Committee (Ward 4 Representative)
7. **Consent Docket**
  - a. **Approval of Minutes**
    - i. The Regular Meeting Minutes of October 7, 2024.
    - ii. The Special Workshop Meeting Minutes of the Bartlesville City Council and the City Planning Commission of October 14, 2024.
  - b. **Approval and/or Ratification of Appointments to Authorities, Boards, Commissions, and Committees.**
    - i. Appointment of Ms. LeAnne DeLapp to a three year term on the White Rose Cemetery Board at the recommendation of Mayor Copeland.
  - c. **Approval and/or Ratification of Agreements, Contracts, Engagement Letters, Proposals, Memorandums of Understanding, Change Orders**
    - i. Emergency Facilities and Land Use Agreement between BIA, Eastern Oklahoma Regional Office, Branch Forestry and the City of Bartlesville/Municipal Airport for use of space at the airport to run aerial fire-fighting operations.
    - ii. Letter of Agreement with BKL for engineering design of the Downtown Landscaping Phase 3 Project.

- iii. Contract between the Bartlesville Community Foundation and the City of Bartlesville/Bartlesville Public Library Literacy Services for the Washington County Healthy Living Fund Grant.
- iv. Contract between the Oklahoma Department of Libraries and the City of Bartlesville/Bartlesville Public Library Literacy Services for health and wellness programs.
- v. Change Order No. 1 from Brent Bell Construction, LLC for the Bond Park Improvements Project.

**d. Approval of Resolutions**

- i. Amending the Budget for FY 2024-2025 appropriating unanticipated revenue in the 208 fund of the Library (421) Department for the use of health education programming.

**e. Receipt of Annual Report**

- i. The Annual Report for FY 2023-2024 Chickasaw Wastewater Treatment Plant.

**f. Receipt of Bartlesville NEXT Progress Report**

- i. Bartlesville NEXT Progress Report – October 2024.

**g. Receipt of Financials**

- i. Interim Financials for three months ending September 30, 2024.

- 8. **Presentation on the results of the Wastewater Treatment Plant Expansion pilot study for Indirect Potable Reuse. Presented by Terry Lauritsen, P.E., Director of Water Utilities.**
- 9. **Presentation on the results of the Lead Service Line Inventory. Presented by Terry Lauritsen, P.E., Director of Water Utilities.**
- 10. **Discuss and take possible action on a request by Raymond Crow to close a portion of a 20-foot-wide utility easement located on the south side of Lot 1, Block 4, Corrected Plat for Covington Park, Bartlesville, Washington County, Oklahoma. Presented by Micah Siemers, Director of Engineering.**
- 11. **Presentation, discussion and possible action to approve a resolution of the City Council adopting the Endeavor 2045 Comprehensive Plan for the City of Bartlesville. Presented by Greg Collins, Special Projects Manager, Community Development Department.**
- 12. **Discuss and take possible action on a request for final plat approval of 10.84 acres, zoned C-5 (General Commercial) and O (Office), located on the northwest corner of Stonewall Drive and Washington Boulevard/US Hwy 75, from Todd Cone on behalf of Bartlesville Ford Company, Inc. Presented by Larry Curtis, Director of Community Development.**
- 13. **Discuss and take possible action on an appeal by Jay A. Mitchell, II of the Hearing Examiner's Order of Abatement, demolition and removal of dilapidated structures at 421 SW Cheyenne Avenue, legally described as Lot 5, Block 3, Overlees Addition, Bartlesville, Washington County, Oklahoma (Code Enforcement Case Number DS-0824-0325). Presented by Larry Curtis, Director of Community Development.**
- 14. **Discuss and take possible action to approve a resolution of the City Council of the City of Bartlesville creating the Unsheltered Homeless Task Force to address the rise in unsheltered homelessness and associated issues in the City of Bartlesville. Presented by Mike Bailey, City Manager.**
- 15. **Discuss and take possible action to move to Executive Session authorized under 25 O.S. Sec. 307(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to**

process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

16. Return from Executive Session.

17. Discuss and take possible action approve a Settlement Agreement between the IAFF Local 200 and the City of Bartlesville which fully and finally resolves the Released Claims of failure to properly pay Local Members' overtime under the FSLA, liquidated damages under the FLSA, and attorneys' fees that had accrued within the last three years. Presented by Jess Kane, City Attorney.

18. Discuss and take possible action to move to Executive Session authorized under 25 O.S. Sec. 307(2) to discuss negotiations concerning employees and representatives of employee groups.

19. Return from Executive Session.

20. Discuss and take possible action approve a Settlement Agreement between the Fraternal Order of Police Lodge #117 and the City of Bartlesville which fully and finally resolves the Released Claims of failure to properly pay Lodge Members' overtime under the FSLA. Presented by Jess Kane, City Attorney.

21. Discuss and take possible action to approve a resolution authorizing the City Manager to compensate General Employees for miscalculated overtime pay. Presented by Jess Kane, City Attorney.

22. New Business.

23. City Manager and Staff Reports.

24. City Council Comments and Inquiries.

25. Adjournment.

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:30 p.m. on Thursday, October 31, 2024.

*Jason Muninger*

Jason Muninger, City Clerk/CFO

*/s/ Elaine Banes*

by Elaine Banes, Deputy City Clerk

City of Bartlesville Website: <https://www.cityofbartlesville.org/city-government/city-council/meeting-agendas/>

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Sparklight: Channel 56

**Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.):** all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.