



**REGULAR MEETING OF THE
BARTLESVILLE CITY COUNCIL**

Monday, January 6, 2025

5:30 p.m.

City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

Jim Curd, Jr., Mayor
918-338-4282

AGENDA

- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Curd.**
- 2. Roll Call and Establishment of a Quorum.**
- 3. The Invocation will be provided by Dr. Jason Fullerton, Pastor, Spirit Church.**
- 4. Citizens to be heard.**
- 5. City Council Announcements and Proclamations.**
 - Crime Stoppers Month- January 2025. Presented by Vice Mayor Dorsey.
- 6. Authorities, Boards, Commissions and Committee Openings**
 - One opening on the Bartlesville Library Board.
 - One opening on the Bartlesville Museum Trust Authority.
 - One opening on the Bartlesville Water Resources Committee (Ward 4 Representative).
 - One opening on the Construction & Fire Code Appeals Board.
 - One opening on the Sewer System Improvements Oversight Committee.
- 7. Consent Docket**
 - a. Approval of Minutes**
 - i. The Regular Meeting Minutes of December 2, 2024.
 - ii. The Special Workshop Meeting Minutes of December 5, 2024.
 - b. Approval or Ratification of Appointments and Reappointments to Authorities, Boards, Commissions and Committees.**
 - i. Appointment of Ms. Michelle Young to a three-year term on the Park Board at the recommendation of Mayor Curd.
 - ii. Appointment of Mr. Phil Bates to a three-year term on the Ambulance Commission at the recommendation of Mayor Curd.
 - iii. Reappointment of Mr. Harry Deathe to an additional three-year term on the Community Center Trust Authority at the recommendation of Councilmember Sherrick.
 - iv. Reappointment of Mr. Jordan Gentges and Mr. Frank Villarruel to additional three-year terms on the Street and Traffic Committee at the recommendation of Councilmember East.
 - v. Reappointment of Ms. Melanie Bayles to an additional three-year term on the Bartlesville Area History Museum Trust Authority at the recommendation of Councilmember Kirkpatrick.

- vi. Reappointment of Mr. Gary Collins and Mr. Thomas Montgomery to additional three-year terms each on the Ambulance Commission at the recommendation of Mayor Curd.
- vii. Appointment of Ms. Rebecca Stephenson to fill an unexpired term on the Park Board at the recommendation of Mayor Curd.

c. Approval of Resolutions

- i. Amending the budget of the City of Bartlesville for fiscal year 2024-2025 appropriating Private Donations from multiple agencies for the Fire Department.
- ii. Amending the budget of the City of Bartlesville for fiscal year 2024-2025 appropriating unanticipated revenue in the Restricted Revenues Fund for the use of grant funds from the Energy Efficiency and Conservation Block Grant (EECBG) Program.
- iii. Amending the budget of the City of Bartlesville for fiscal year 2024-2025 appropriating funds from the Lyon Foundation to the CIP Sales Tax Fund.

d. Approval of Agreements, Contracts, Engagement Letters, Leases, MOU's, and Proposals.

- i. Citizenship Grant Contract between the Oklahoma Department of Libraries and the City of Bartlesville/Bartlesville Public Library in the amount of \$14,000 to fund the salary of the Immigration/Citizenship Literacy Assistant.
- ii. Short Form Contract with Strong Roofing & Construction and the City of Bartlesville in the amount of \$66,790.00 to replace the roofs on Fire Station 3 (3501 SE Price Road) and Fire Station 4 (100 S. Madison Blvd.)
- iii. Agreement with Local Government Testing Consortium and the City of Bartlesville to administer the random drug and alcohol tests for all applicable City employees that meet the Substance Abuse Policy guidelines, at \$65.00 per person.
- iv. Service Agreement extension between United Community Action Program for the CityRide community transportation program and the City of Bartlesville in the amount of \$55,000 annually.
- v. Service Agreement with Up With Trees and the City of Bartlesville to work with Keep Bartlesville Beautiful to identify suitable planting locations, develop a planting plan, secure necessary permissions from ODOT, and once approved, handle all aspects of planting, including utility locates, procurement, planting and initial maintenance of the trees in the amount of \$15,000 provided by Phillips 66 grant funds.
- vi. Amendment #4 to the Professional Service Agreement with Tetra Tech, Inc. for engineering services for the Wastewater Treatment Plant Expansion and the Limestone to Chickasaw Transport Corridor.
- vii. Agreement with Ochelata Rural Fire Department for antenna and repeater installation on City-owned water tower (South Tower) for dispatching and communications.

e. Approval of Appointment of Authorized Agent

- i. Appointment of Ms. Robin Betts to serve as the Authorized Agent for the City of Bartlesville's Defined Benefit and Defined Contribution Retirement Plans administered through the Oklahoma Municipal Retirement Fund due to her appointment as Human Resources Director.

- f. Receipt of Bartlesville NEXT Progress Report**
 - i. Bartlesville NEXT Progress Report – December 2024
- g. Receipt of Financials**
 - i. Interim financials for four months ending October 31, 2024.
 - ii. Interim financials for five months ending November 30, 2024.
- 8. Public hearing and possible action on a request for a new Planned Unit Development (PUD) and Site Development Plan for 1.43 acres, zoned C-7 (Highway Commercial), at the northwest corner of Nowata Rd/US Hwy 60 and Madison Blvd. Presented by Larry Curtis, Director of Community Development.**
- 9. Discuss and take possible action on utilization of the building at Centennial Park for a Start-Up Incubation Program to be managed by the Park Board. Presented by Larry Curtis, Director of Community Development.**
- 10. Presentation on the long-term water supply options at Hulah Lake, Copan Lake, Ada-Vamoosa Aquifer and Kaw Lake. Presented by Terry Lauritsen, Director of Water Utilities.**
- 11. Discuss and take possible action to approve a Resolution to amend the Unsheltered Homeless Task Force Resolution #3277, and to approve the appointment of the Task Force membership as presented in the proposed Resolution. Presented by Mike Bailey, City Manager.**
- 12. New Business**
- 13. City Manager and Staff Reports.**
- 14. City Council Comments and Inquiries.**
- 15. Adjournment.**

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:30 p.m. on Tuesday, December 31, 2024.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

City of Bartlesville Website: <https://www.cityofbartlesville.org/city-government/city-council/meeting-agendas/>

Live Streaming: <https://www.cityofbartlesville.org/city-government/city-council/webcast/>

Cable Viewing on Sparklight: Channel 56

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.